# SAFETY FIRST

Here at FAAM, safety is at the heart of everything we do. This short guide will help you to do your work safely whilst working at the facility. Please take a few minutes to read through this important information.

NERC is required by law to produce a policy for health and safety, laying down the intent, organisation and arrangements that are in place to ensure health and safety within the organisation and for other parties who might be affected by its activities. FAAM mirrors NERC's health and safety policy, which applies to all activities undertaken by FAAM.

Alan Woolley, Head of FAAM

## And and

### FITNESS TO FLY

You should not fly when under the influence of illegal/psychoactive substances or alcohol, or when unfit due to injury, sickness, medication, fatique or other similar causes.

You should not fly after the 36th week of pregnancy (32nd week for multiple pregnancy).

## PAN SAFETY

- Never, ever, cross the double white lines
- Never pass behind running engines
- No access if propellors are running
- Do not walk under aircraft wings
- No smoking
- No mobile phones
- · Be aware of trip and slip hazards
- Always wear a high-visibility jacket or tabbard

#### TOOL CONTROL

#### General tools must be logged out of the FAAM aircraft toolkit in the hangar:

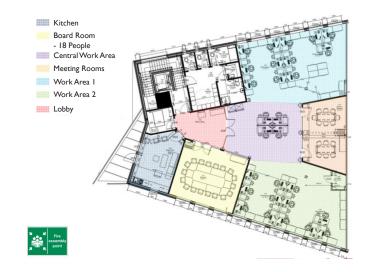
Place your initials in the first column, use your numbered tags to place in the empty shadow that your tool is from.

If you need more than one row of tags simply sign out another. On returning your tools put the tags back on the board.

Please alert Avalon to any missing tools, there is no disciplinary action for lost tools. However, unreported lost tools can be potentially fatal.

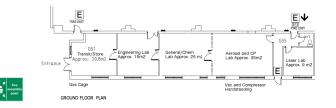
## OFFICES

Access: passes are not required between 8am and 6pm.



#### LABORATORY

Access: passes are required for entry and can be collected from Berty Bertson in the office.



#### CONTACT NUMBERS

Should you require emergency medical attention please call **999** 

#### **First Aiders**

Doug Anderson	01234 754531
Stephane Bauguitte	01234 754534
Steve Devereau	01234 754523
Mo Smith	01234 754865
Jamie Trembath	01234 754520

#### Accident reporting

Please report all accidents, incidents, near misses and unsafe practices to Jamie Trembath Jatr@faam.ac.uk 01234 754520

## EMERGENCY EVACUATION

#### On discovering fire

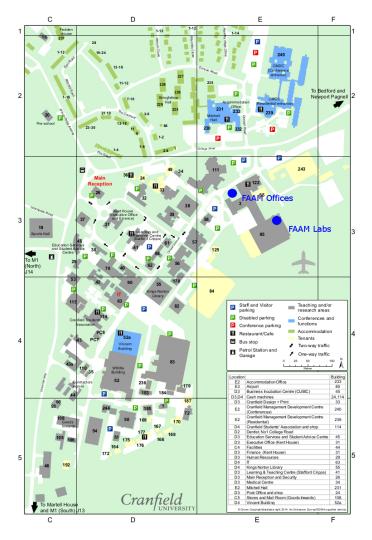
- I. Sound the alarm
- 2. Leave the building via the nearest exit
- 3. Ring the fire brigade (999)
- 4. Ring Cranfield University security (2222)

#### On hearing the fire alarm

- I. Leave the building via the nearest exit
- 2. Close all doors behind you
- 3. Report to assembly point
- 4. Only re-enter the building when safe



FAAM is a split facility with offices, laboratories, and the aircraft hangar. To work in the laboratories you must have recieved an induction to the facility.



# SAFETY GUIDE

