

## **Introduction**

FAAM exists to support the UK atmospheric science community in obtaining data from which research may be carried out. This research is commonly published in the form of conference or journal papers. It is important that these papers suitably acknowledge the role of the facility, and also that staff who contribute to papers are able to be appropriately recognised for their work.

This includes where data was obtained later using BADC, but there may be further requirements from BADC. Where work has also involved used of FGAM instruments, FGAM should be consulted directly concerning their wording requirements.

## **Requirements**

<u>Authorship</u>	<p>Authorship rests with those drafting the paper. However, if members of FAAM, or Directflight or Avalon staff carried out development or analytical work, or provided knowledge without which the paper could not have been produced, they should be listed as co-authors.</p> <p>Authors who are employed at FAAM must normally list their affiliation as FAAM, not as NERC or the Met Office<sup>1</sup>.</p>
<u>Title</u>	<p>There is normally no requirement to name the facility in paper title. This may change if a paper is specifically about FAAM instruments or operations.</p>
<u>Abstract</u>	<p>Where space permits, it is helpful if abstracts can contain reference to the "FAAM BAe-146" but it is appreciated that many journals' writing limits will not permit this.</p>
<u>Content</u>	<p>Where reference to the aircraft is made it must first be named as the "UK's BAe-146-301 Atmospheric Research Aircraft", then subsequently as the "FAAM BAe-146".</p> <p>There are often issues concerning instrument state or calibration which authors outside FAAM do not fully understand. Therefore, it is essential that where any reference is made to instrumentation, the appropriate FAAM staff, normally instrument scientist(s) or the instrumentation manager are given the opportunity to see and comment upon wording as early as possible, and always before it is submitted to a journal or conference.</p>
<u>Acknowledgements</u>	<p>Acknowledgements must contain the phrase:</p> <p>"Airborne data was obtained using the BAe-146-301 Atmospheric Research Aircraft [ARA] flown by Directflight Ltd and managed by the Facility for Airborne Atmospheric Measurements [FAAM], which is a joint entity of the Natural</p>

<sup>1</sup> Note: the reason for not stating NERC, NCAS or Met Office as a member of staff's affiliation, is that since all three organisations are stakeholders in FAAM, all three can then make use of their role for any individual paper. The stakeholder relationship is made clear in the acknowledgments, and an individual staff member's employment should be irrelevant whilst they are at FAAM.

	<p>Environment Research Council [NERC] and the Met Office.”</p> <p>There is no requirement to separately name NCAS, except where the programme was partly or wholly funded or managed by NCAS, in which case that organisation’s publication guidelines must be consulted and followed.</p> <p>Where special contributions were made by individual FAAM, Directflight or Avalon staff but which don’t warrant co-authorship, then lead authors are invited to name those individuals in acknowledgements.</p> <p>This is a minimum requirement and authors can of-course expand as they consider appropriate.</p>
<p><u>Notification</u></p>	<p>When a paper has been published, the title, abstract, citation, and where applicable a DOI and/or unique URL at an open source archive must be provided to the following:</p> <ul style="list-style-type: none"> <li>- FAAM (Dr. Guy Gratton, <a href="mailto:quat@faam.ac.uk">quat@faam.ac.uk</a> )</li> <li>- Met Office (Dr. Clare Lee, <a href="mailto:clare.lee@metoffice.gov.uk">clare.lee@metoffice.gov.uk</a> )</li> <li>- NCAS (Dr. Adrian Kybett, <a href="mailto:a.p.kybett@see.leeds.ac.uk">a.p.kybett@see.leeds.ac.uk</a> )</li> </ul>

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 Head of FAAM  
 Date as header

Amendment Record

<u>Issue</u>	<u>AL</u>	<u>Date</u>	<u>Pages</u>	<u>Notes</u>
1	0	6 June 2011	2	Initial issue